

Rec'd 5/10

**MEMBERS' INFORMATION AND COMPUTER TECHNOLOGY (ICT) ALLOWANCE CLAIM FORM**

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIM BY COUNCILLOR: Nicola Pryer.....

ICT ALLOWANCES FOR THE MONTH OF: JUNE 2015.....

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED		RECEIPTS ATTACHED*	
		£	P	YES	NO
4/6/2015	Surface Pro 3 - 256 GB / Intel I7 - Joint purchase with cllr Birknell.	250	00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Invoice date 4/6/15 - Supp ID 80120818 - Gross amt £250.00				
	Inv No. [redacted] - Due date 22/10				
	Text (30 chars incl spaces) CLLR PRYER - ICT				
	Acc code J26 EZ - TC TS - CostC Cat - Net £ 250				
	Special instructions [redacted]				
	Contact [redacted] - Ext No. 6319.				
	TOTAL	250	00	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION.

\*FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLAIM

I declare that I have actually and necessarily incurred expenditure on ICT equipment for the purposes of enabling me to perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Member: *executed by J.S. Harford* Date: *Rec'd 5/10*  
*accept as signed*

For Office Use Only	
Democratic Services: [redacted]	Date: 08/10/15
Payroll: [redacted]	Batch No: [redacted]
Authorised for Payment: [redacted]	Checked by: [redacted]
Input by: [redacted]	Date: [redacted]